



NACBA

NATIONAL
ASSOCIATION OF
CHURCH
BUSINESS
ADMINISTRATION


North Central Chapter


October 2009


It was great to get back together again after taking a break during the summer months. Many thanks to Sherry Wittenberg of Beautiful Savior Lutheran Church in Plymouth for hosting our September meeting when we had the pleasure of having Debbie Jones, a certified Project Management Professional speak to us about Project Management. We learned how important it is for leaders to trust and be trusted, be comfortable with healthy tension, put the needs of others first, be a life long learner and have fun. Those points all play a key role in developing healthy, high performing teams that will get the job done. Debbie also taught us the importance of using tools such as an agenda, meeting minutes and action items, high level schedules, task lists and detailed schedules, a communications plan and training plan, and how they will help the project manager and teams stay on track. No matter how large or small your next project, this valuable information is sure to be a great help. You can access her PowerPoint presentation at www.nacbancc.org.


Gayle Anderson, Chapter President

National Church Administration Day ~ October 15

 Are you looking for a place where you can find answers to church administrative questions?


 Are you new to church administration or want to learn more about it?

 Are you in a small church office and get asked questions about the budget, human resources, or stewardship—and you don't know where to find the answers?

 Do you want to meet other people in the city you can network with to continue to learn about church administration?

Then plan to come to the National Church Administration Day on Thursday, October 15 and get these questions answered and so much more!

You'll learn all about the FCBA Certification Program that St. Thomas offers—a program that is invaluable to church business administrators, plus you'll hear from three administrators who attended this program and have obtained their FCBA. There will also be information about the National Conference scheduled for next July in Florida—a marvelous opportunity to gain the knowledge and skills required to respond to the ever-changing demands of church administration.

 This is also a great opportunity for all you church business administrators to come and share your knowledge and experiences with others.

The North Central Chapter of NACBA is one of over 80 chapters who meet on a regular basis to provide support to their chapter members and this is just one of nine outstanding programs that we have planned for 2009-2010.

We hope you'll join us!

This Month's Meeting

NATIONAL CHURCH ADMINISTRATION DAY

Thursday, October 15

Where

Lake Harriet United Methodist
4901 Chowen Ave S, Minneapolis

Host

Ellen Thorson, 612.926.7645

Who Should Attend?

Anyone involved in church administration

Cost

Free

Schedule

8:30 am

Coffee, Juice & Rolls / Networking

9:00 am

Welcome/Announcements

9:15-11:15

Program

11:15-Noon

Business Meeting (*all are welcome to attend*)

Noon

Lunch at local restaurant (opt)

Directions

Take Xerxes Av N from the Crosstown (Co Rd 62) and travel north to 50th street—go left on 50th then right on Chowen.



Shepherd of the Hills Lutheran Church
3920 N Victoria Street
Shoreview, MN 55126



PRESIDENT

Gayle Anderson
Shepherd of the Hills
651.288.2255
gayle@shepherdshoreview.org

VICE-PRESIDENT

Bill Conlin
Incarnation Lutheran
651.484.7213
bconlin@incarnationmn.org

SECRETARY

Renee Kirchner
Grace Lutheran
952.432.7273
r.kirchner@graceofav.org

TREASURER

Kathy Arveson
St. Mark's Lutheran
651.777.7451
kathya@stmarks-nsp.org

MEMBERSHIP

Ellen Thorson
Lake Harriet UMC
612.926.7645
ellen.thorson@lakeharrietumc.org

Mark Your Calendars

- **November 19 ... Tips & Tricks for Microsoft® Word and Excel**, presented by Cheryl Glaeser. Invest in your personal productivity through this two-hour session on the available tools and features to help you be more productive, create professional documents with ease, and keep your data more organized and easily accessible.
- **December 17 ... Join us for this distinctive service opportunity as we build solar ovens at the Solar Ovens Society** in Minneapolis.

REMEMBER! Chapter meetings are always the 3rd Thursday of the month!

Membership Application North Central Chapter September, 2009—December, 2010

Name _____ Title _____
Employed by _____ Denomination _____
Business Address _____
City, State, Zip _____
Phone _____ Fax _____
Email _____
Number of years in church administration/management _____

Check all that apply . . .

- Lay Person Ordained Clergy Member of NACBA (nat'l) FCBA Plan to attend national conference

Make checks payable to:
North Central Chapter NACBA

Mail to:
Ellen Thorson, Membership
Lake Harriet United Methodist Church
4901 Chowen Ave S, Minneapolis, MN 55410

Please note! Whereas the North Central Chapter of NACBA is a member chapter of the national organization, individual membership in the North Central Chapter does not constitute membership in the national organization. Information on national membership can be obtained at the NACBA website at www.nacba.net.

Membership Category (check one)

- Active Member:** Open to full time employees of a Christian institution/ organization in church business administration or administrative capacity and are a professing and practicing member of the Christian faith. (\$50)
- Associate Member:** Available to those engaged in activity closely related to church business administration but not meeting the definition of active membership. (\$20)
- Professional Colleague:** Membership granted to an individual not meeting qualifications for active or associate, but who supports the chapter's purpose and programs. (\$20)
- Contributing Membership:** For individuals, exhibitors and advertisers not meeting active or associate status who desire to support NACBA-NCC. (\$10)
- Member Emeritus:** Open to any active or associate member upon retirement. (\$10)